

5.2 Role Responsibilities

This section contains the detailed descriptions for each role on the board of directors.

5.2.1 Community Lay Director (Chairperson of the Board)

5.2.1.1 Task Areas & Descriptions

1. Attend and actively participate in Board Meetings.
2. Be actively involved in a reunion group.
3. Provide leadership for the Board to oversee the activities of the Community.
4. In consultation with the vice chairperson monitor Community conformance to the Upper Room Emmaus model.
5. Plan & conduct board meetings.
6. Monitor committee positions on Board.
7. Represent Northern Colorado Emmaus Community to other communities.
8. During a walk, when problems occur outside of designated procedures, if possible bring to the Board for a decision. If not possible or practical, consult with the Community Spiritual Director.
9. Facilitate selection and approval of a "Nominating Committee" per Article IV Section 4 of the Bylaws.
10. Facilitate selection and approval of Walk Lay & Spiritual Directors in time to be announced at the preceding Walk if possible.
11. Facilitate selection and approval of a "Team Selection Committee" per the Emmaus Handbook at least 5 - 6 months before a Walk.
12. Serve on the team selection committee.
13. Serve as an ex-officio member of all standing committees & nominating committees.
14. Participate in Emmaus Community gatherings making announcements prior to worship.
15. Review & recommend approval for all applications & scholarship requests for the Walks.
16. Facilitate an election of officers for the succeeding year at the first Board meeting of the current year – per Article IV, Section 3 of the Bylaws.
17. Set annual calendar with Board approval.
18. Coordinate efforts to support development of new communities.
19. Work with Churches & Clergy to understand & encourage involvement in the Walk to Emmaus.
20. In consultation with Vice Chairperson, facilitate selection and appointment of Chrysalis & Prison Ministries Board representatives.
21. Communicate with Upper Room Emmaus Nashville regarding community activities and issues.